

Position description

Position title:	Weed Control Officer
Group:	Operations
Reports to:	Bush Regeneration and Weed Control Team Leader
Reports:	Direct: 0 Indirect: 0
Status:	Permanent Full-time
On call roster	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Salary grade:	6
Position code and WAP:	WCO / 290
Location:	Wyrallah Road Depot, East Lismore

Council overview

Rous County Council has three core functions; bulk water supply, weed biosecurity and flood mitigation. Council delivers these functions to the constituent councils of Ballina, Byron, Lismore and Richmond Valley and provides weed biosecurity services under a Service Level Agreement from time to time.

Primary purpose of the position

To conduct targeted weed control and surveillance works on public and private lands in accordance with Council's Delivery and Operational Plans.

Key accountabilities

Key accountabilities of this position include, but are not limited to, the following:

- Conduct weed control and containment activities in accordance with operational plans, or as directed.
- Conduct targeted surveillance activities on high risk pathways and sites in line with Council's Operational Plans.
- Ensure the timely and accurate collection of treatment and inspection data in line with Council's Operational Plans.
- Participate in the preparation, organisation and review of work activities including standard operating procedures, risk assessments and Safe Work Method Statements.
- Report new infestations of high priority weeds to the BRWCTL.
- Conduct bush regeneration activities from time to time including site preparation works, tree planting activities and site maintenance.
- Operate and maintain small plant in accordance with positional requirements.
- Complete and submit relevant documentation on herbicide application activities as required.
- Undertake depot and vehicle housekeeping activities as directed or required to ensure cleanliness and tidiness of Council assets.

Key challenges

- Maintaining an up-to-date knowledge of 'best practice' weed control and surveillance techniques.
- Developing sound understanding in weed control and surveillance priorities in accordance with Biosecurity legislation as well as regional and local Weed Management Plans.
- Ensuring Council's weed control programs are delivered in a timely fashion across a large geographical and operationally active area.

Work Health and Safety responsibilities

- Ensure you are able to competently and safely perform any work you undertake.
- Ensure compliance with the WHS policy, WHS management system and all Council safe work practices and procedures.
- Take reasonable care for the health and safety of yourself and others who are at the place of work.
- Cooperate with Council or others so far as necessary to enable compliance with any requirements under WHS legislation.
- Report to your supervisor unsafe conditions, dangerous occurrences or injuries.
- Communicate and/or consult with other employees, supervisors, managers and the HS Committee.

Key relationships

	Who	Why
Internal	Team Leader	<ul style="list-style-type: none"> • Receive guidance and provide regular updates and reports on assigned tasks and provide advice on escalating issues. • Identify, discuss and plan for emerging issues. • Assist the Bush Regeneration and Weed Control Team Leader to ensure strategic and operational objectives are met.
	Assistant Team Leader and other staff	<ul style="list-style-type: none"> • Contribute positively as the Weed Control Officer and work effectively as part of the team. • Ensure weed control targets are met in terms of quality, timeliness, and achievement of objectives in a safe and professional manner. • Provide advice and direction to team members regarding weed control techniques to maximise operational efficiencies.
	Internal stakeholders	<ul style="list-style-type: none"> • Develop and maintain effective working relationships with other staff to help achieve Council’s operational objectives • Contribute to the development of Council’s operational plans for weed control.

	Who	Why
External	Key external stakeholders.	<ul style="list-style-type: none"> • Maintain effective working relationships with other agencies and key stakeholders to improve relationships and achieve desired outcomes.

Acceptance of the position

I agree to the requirements of the above Position description as at:

(Employee name)

(Signature)

(Date)

Selection criteria

- Demonstrated experience in the identification, surveillance and treatment of weeds at an appropriate level of expertise.
- Demonstrated knowledge and experience in the use and application of herbicides.
- Demonstrated experience to work cooperatively as part of a team and independently with minimal supervision.
- Demonstrated computer literacy utilising the Microsoft suite of products.
- Demonstrated ability to use GIS/GPS devices in field situations or demonstrated ability to learn new systems.
- Ability to swim 25 metres (subject to practical assessment).
- Knowledge and understanding of role and responsibilities under the *WHS Act 2011*.

Licences/tickets:

- Current Class C Driver Licence.